

## **VOLUNTEER AGREEMENT AND RELEASE FROM LIABILITY**

By clicking the confirm button, I hereby agree that:

- I am of legal age, and freely, knowingly, and willingly register to participate in the volunteer activities within the National Response and Logistics Management Service (NRLMS).
- I will attend all the schedules I booked. In the event that I will not be able to come due to unforeseen events, I will cancel/modify my scheduled participation at least three (3) days prior to the original date of the activity. I am aware that three consecutive occasions of registering but not appearing on the day will automatically block me from the system and will disable me to join future volunteer activities and may require me to register again to this portal.
- I warrant that I am physically and mentally health fit to to participate in the activities within NRLMS. I understand that participation in the activities involve risks that may result in physical injuries. I shall not hold the DSWD or any of its personnel liable should I suffer any injury while performing volunteer work.
- As an NRLMS volunteer, I will abide with all the rules and regulations within NROC and perform any of the assigned tasks related to the overall accomplishment of the production or logistics targets. I understand that I may be assigned to different tasks or work areas within the NROC facilities during my stay.
- If at any time I feel that my conditions or situations, including equipments not functioning properly, are unsafe, I will immediately alert the NRLMS personnel and stop participating until I believe the conditions are safe.
- I knowingly, intentionally and voluntarily waive, release, indemnify, and agree to hold harmless National Response and Logistics Management Service from any and all actions, claims, or lawsuits that I, my family, estate, heirs, assigns or damage to any properties, may have for any damage, injury, paralysis, or death to myself or any other person arising out of my participation in the activity.
- As consideration for volunteering for NROC [DRC/FO], I hereby agree that I, and my assignees, heirs, guardians, and legal representatives, will not make a claim against or sue DSWD and/or NRLMS or its employees, for injury or damage resulting from the negligence, whether active or passive, or other acts, however caused, by any of its officers, employees, or contractors of NRLMS as a result of my volunteering. I hereby release and discharge NRLMS and its officers and employees from all actions, claims, or demands that I, my heirs, guardians, and legal representatives now have, or may have in the future, for injury or damage resulting from my volunteer participation.

- I understand that if I am injured in the course of my volunteer work, I am not covered by DSWD's Worker's Insurance Program. I authorize NRLMS to seek emergency medical treatment on my behalf in case of injury, accident or illness to me arising from my involvement as a volunteer. I understand that I will be responsible for medical costs incurred by such accident, illness or injury.
- I understand that the materials, tools and equipment provided by NRLMS are and remain the property of NRLMS, and I agree to return these tools and any remaining materials to designated production officer at the end of my volunteer service after the shift.
- I give my consent to DSWD-NRLMS to receive, collect, record, store, modify, use, consolidate, and process my personal information for whatever legal purpose it may deem appropriate and necessary.
- I grant and convey to DSWD NRLMS all right, title, and interests in any and all photographs, images, video, or audio recordings of me or my likeness or voice made by NRLMS in connection with my providing volunteer services to DSWD NROC.
- I am aware that this is a release of liability, and sign it of my own free will.
- I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS.

If volunteer is 15 - 17 years of age, parent or guardian must read and sign the following:

This release, its significance, and assumption of risk have been explained to and are understood by the minor.

_____	_____	_____
<b>Date</b>	<b>Name of Parent/Guardian</b>	<b>Signature</b>

**DATA PRIVACY**

The National Response and Logistics Management Service recognize their responsibilities under the Republic Act No. 10173 (Act), also known as the Data Privacy Act of 2012, with respect to the data they collect, record, organize, update, use, consolidate or destruct from the volunteers. The personal data obtained from this portal is entered and stored within the department's authorized information and communications system and will only be accessed by the NRLMS authorized personnel.

The NRLMS have instituted appropriate organizational, technical and physical security measures to ensure the protection of the volunteer's personal data.

Furthermore, the information collected and stored in the portal shall only be used for the following purposes:

- Processing and reporting of documents related to volunteer management
- Announcements / promotions of events, programs, courses and other activities offered / organized by the office and its partners.
- Activities pertaining to volunteer management
- NRLMS shall not disclose the alumni's / donors' personal information without their consent and shall retain this information over a period of ten years for the effective implementation and management of volunteers.